



Health and Safety Training Requirement Information

One of the requirements to become registered or licensed in New York State as a Family Child Care or Group Family Child Care Provider, you must complete a fifteen-hour Health and Safety course given by a SUNY (State University of NY) certified instructor. The credit for 15 hrs of instruction received during this course can also be applied toward the 30 hours that will be required during your first two years of operation. While it is valuable information and recommended for all, child care assistants, substitutes and alternative assistants for a Group Family Child Care business are not required to attend this course. ONLY the primary provider (the person that will be listed on the registration or license) is required to attend.

The Mid-York Child Care Coordinating Council provides this course on a regular basis. Since there will be limited slots available, please register as soon as possible by calling 223-7850 ext. 222. For the convenience of our students, the course is offered in three 5 hr sessions. Please read the information below carefully and note that some are not scheduled in three consecutive days and not all sites begin and end at the same time. Students must attend all classes in order to receive the certificate required to complete the registration/licensing process.

Listed below are the training dates and times for the period of: **February 5, 6 & 11, 2010**

Session Schedule

Fri, February 5, 2010 @ the Canastota library, 102 W. Center Street, Canastota
(10:00AM to 6:30 PM)

Saturday, February 6, 2010 @ the Canastota library, 102 W. Center Street, Canastota
(10:30AM to 3:00 PM)

Thursday, February 11, 2010 @ the Canastota library, 102 W. Center Street, Canastota
(10:30AM to 4:30 PM)

(Classes will begin promptly at scheduled times).

******In some cases location, dates and/or times may be subject to change******

The total fee for the course is \$260.00. The signed Enrollment Form and a non-refundable deposit of \$35.00 will be required prior to securing enrollment in the course. There is a remaining balance of \$225.00 due prior to the start date of training. You can apply for partial reimbursement by an award from the SUNY REBATE Incentive Program (EIP). Candidate will receive assistance in completing the REBATE/EIP application at the last session.

❖ Please make payments by money order or certified check only.

This will enable us to quickly process your training certificate and prepare payment receipts for possible reimbursement. Please contact Tammy 223-7850 ext 222 with any questions.



Enrollment Form for 15 hr. Health and Safety Course

Student Name _____ County _____

Complete Address _____

Phone Number _____

Email (Important to include if available) _____

I, _____, agree that I am ultimately responsible for payment of the full tuition fee of \$260 for the 15-hour Health & Safety Certification Course, sponsored by the Mid-York Child Care Coordinating Council, Inc. (MYCCCC).

Enclosed with this enrollment form, is the non-refundable deposit of \$35.00 (*Money Orders made payable to MYCCCC*) due on or before **Monday, January 25, 2010**

I understand that payment of the balance of \$225.00 will be made by me prior to the first day of training. I will then apply for reimbursement through the Educational Incentive Program (EIP Rebate program) upon receiving my license or registration through New York State. Employer's signature below signifies agreement to be responsible for any and all unpaid fees.

(Participant's Signature) Date _____
(Employer's Signature) Date

Session Dates: _____ February 5, 6 & 11, 2010 (times may vary).

- ❖ Your registration cannot be completed without the:
 - Signed Enrollment Form
 - Full deposit payment at least one week prior to the start date of the course.
 - Submission of your NYS Registration Application to appropriate licensor

- ❖ Mail forms, payment and other pertinent documents (start up grant application) to:
Mid-York Child Care Coordinating Council, Inc.
121 Second Street
Oriskany, NY 13424
223-7850 ext. 222/taa@mycccc.org